

Mines and Geosciences Bureau - Region 12
TOP MANAGEMENT REVIEW MEETING

Chair Person: CONSTANCIO A. PAYE, JR. CESO IV

Attendees: MDD, BCE, MCS, AJTD, DTM, ABG, HGA, JMPA, LMDD, LAA, MAM

Meeting No. 02

Date: July 16, 2019

NO	AGENDA	OBSERVATIONS	REMARKS/DECISIONS/STATUS/ RESOURCES	ACTION BY	TARGET DATE
1	The status of actions from previous management reviews;	The identified information that was agreed to change by the management were already updated	The MGB QESH Manual was finalized and approved on May 2, 2019	Core Group (QESHMT)	
2	Changes in external and internal issues that are relevant to the QESHMS;	The identified internal and external issues is already obsolete	The Strategic Direction was already updated together with the MGB QESH Manual	Alternate Lead Auditor (JMPA)	
3	Information on the performance and effectiveness of the QESHMS, including trends in:	No submitted performance evaluation of the programs	For submission	All Programs	

Mines and Geosciences Bureau - Region 12
TOP MANAGEMENT REVIEW MEETING

Chair Person: CONSTANCIO A. PAYE, JR. CESO IV

Meeting No. 22

Attendees: MDD, BCE, MCS, AJTD, DTM, ABG, HGA, JMPA, LMDD, LAA, MAM

Date: July 16, 2019

<p>a. Customer satisfaction and feedback from relevant interested parties;</p> <p>b. The extent to which QESH objectives have been met;</p>	<p>Already revised (CSS)</p> <p>Performance evaluation not yet submitted to identify if QESH objectives have been met.</p>	<p>Already revised (CSS)</p> <p>For submission</p>	<p>Planning Officer/Chin Calixton</p> <p>All personnel concerned</p>	
<p>c. Process performance and conformity of products and services;</p>	<p>Performance and conformity of the products and services has not been submitted</p>	<p>For submission</p>	<p>All personnel concerned</p>	
<p>d. Nonconformities and corrective actions;</p>	<p>Late and non-submission of CARs and evidences subject for verification of the IA</p>	<p>CARs and evidences shall be verified by the respective Internal Auditors</p>	<p>All personnel concerned</p>	

Mines and Geosciences Bureau - Region 12
TOP MANAGEMENT REVIEW MEETING

Chair Person: CONSTANCIO A. PAYE, JR. CESO IV

Attendees: MDD, BCE, MCS, AJTD, DTM, ABG, HGA, JMPA, LMDD, LAA, MAM

Meeting No. 22

Date: July 16, 2019

	e. Monitoring and measurement results;	No performance evaluation submitted	For submission	All personnel concerned	
	f. Audit results;	Not followed the audit plan	The audit plan shall be followed from opening meeting, audit proper to closing meeting	QESHMT	
4	g. The performance of external providers; The adequacy of resources;	Suppliers to conduct performance evaluation and orientation for a new suppliers	Suppliers to conduct performance evaluation and orientation for a new suppliers	FAD	
5	The effectiveness of actions taken to address opportunities, environmental aspects and safety and health risks; and	For observation after the approval of the revised manual	For observation after the approval of the revised manual	QESHMT	
6	Opportunities for improvement.	All NCs and OFIs shall be acted upon within the prescribed period.	For appropriate action	QESHMT	

Mines and Geosciences Bureau - Region 12
TOP MANAGEMENT REVIEW MEETING

Chair Person: CONSTANCIO A. PAYE, JR. CESO IV

Attendees: MDD, BCE, MCS, AJTD, DTM, ABG, HGA, JMPA, LMDD, LAA, MAM

Meeting No. 02

Date: July 16, 2019

Meeting Adjourn: 4:35 p.m.

Prepared by:


ARNELLE JOHN T. DAAROL

Mining Claims Examiner II/Alternate Planning Officer

Minutes approved by:


CONSTANCIO A. PAYE, JR.
 Regional Director

Date:

July 22, 2019