

title	description	file_format	online_publication	location_or_url	disclosure	original_data_owner	data_maintainer	date_released	frequency_of_update
Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - public : info can be disclosed for public consumption regardless of identity - exception : info is under the Exceptions List - internal : info only for agency consumption - with fee : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - limited : info, upon verification of the requesting party's identity, can only be disclosed to specific person/s and/or entity/ies	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
MGB-12 Citizen's Charter	Establish effective practices that prevent graft and corruption within the office; promote transparency and efficiency in the manner of transacting with the public	PDF	Yes	www.region12.mgb.gov.ph	Public	MGB 12	MGB 12 -ICT	2019/12/13	Monthly
MB-12 Geohazard Map	Geohazard (Landslide and Flood) Prone areas	PDF	Yes	www.region12.mgb.gov.ph	Public	MGB 12	MGB 12 -ICT		Monthly
ISO 9001:2015 Certified (QMS)	Certificate of Registration	PDF	Yes	Certificate of Registration	Public	MGB-12	MGB-12 ICT	2018/10/3	Monthly
ISO 14001:2015 Certified (EMS)	Certificate of Registration	PDF	Yes	Certificate of Registration	Public	MGB-12	MGB-12 ICT	2018/10/3	Monthly
OHSAS 18001:2007 Certified	Certificate of Registration	PDF	Yes	Certificate of Registration	Public	MGB-12	MGB-12 ICT	2018/10/3	Monthly
Programs and Reports of Mining Companies	Safety and Health Programs and Reports	DOC	No		Internal	MGB-12	MSESDD	2021	Monthly
	Exploration and Environmental Work Programs and Reports	DOC	No		Internal	MGB-12	MSESDD	2021	Monthly
	Social Development Management Programs and Reports	DOC	No		Internal	MGB-12	MSESDD	2021	Monthly

Certifications	Certificate of Posting	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	Ore Transport Certificate	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
Correspondence	Incoming Letter/Memo	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	Outgoing Letter/Memo	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
Orders	Stoppage Order	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	DENR-CO, MGB CO, DENR-R-XII and MGB XII Special Order	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	Notice of Issuance of Order	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	Order of Denial	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	Cease and Desist Order	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	Deputation Order	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
Memorandum	Memorandums from MGB Central Office and DENR Central Office	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	Annual Report	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	Midyear Report	DOC	No		Public	MGB-12	Records Officer	2020	Monthly
	Accomplishment Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	Physical Accomplishment Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	Form 1 Physical Performance and Financial Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	Performance Information Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	Technical Reports	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	a. Investigation Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly

Reports	b. Monitoring Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	c. Field Verification Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	d. Ocular Inspection Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	e. Accomplishment Report	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	f. Geological Site Scoping	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	g. Quadrangle Mapping	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	h. Solid Waste Management	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	i. Geohazard Assessment	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	j. Groundwater Resource Assessment and Development	DOC	No		Public	MGB-12	Records Officer	2021	Monthly
	Applications	a. Exploration Permit Application (EPA)	DOC	No		Public	MGB-12	MMD	2020
b. Industrial Sand and Gravel Application (ISAGPA)		DOC	No		Public	MGB-12	MMD	2020	Monthly
c. Application for Minahang Bayan		DOC	No		Public	MGB-12	MMD	2020	Monthly
Permits	a. Exploration Permit (EP)	DOC	No		Public	MGB-12	MMD	2020	Monthly
	b. MPSA	DOC	No		Public	MGB-12	MMD	2020	Monthly
	c. FTAA	DOC	No		Public	MGB-12	MMD	2020	Monthly
	d. Industrial Sand and Gravel Permit (ISAGP)	DOC	No		Public	MGB-12	MMD	2020	Monthly
	e. Mineral Processing Permit (MPP)	DOC	No		Public	MGB-12	MMD	2020	Monthly
	f. Small Scale Mining Contract	DOC	No		Public	MGB-12	MMD	2020	Monthly